

**Bullying/Cyberbullying Reporting Form: St. Felicitas School**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian/Community Member (if report on behalf of student): \_\_\_\_\_

Person(s) involved in the complaint: \_\_\_\_\_

Relationship between student and the person(s) involved: \_\_\_\_\_

How often do the student and the person(s) involved interact outside of school? Please describe the context of these interactions (e.g. basketball practice, Falcon's Nest, video games, online apps...).

\_\_\_\_\_  
\_\_\_\_\_

Date of the incident(s): \_\_\_\_\_ Location of the incident(s): \_\_\_\_\_

Have you reported the incident(s) before? [ ]Yes [ ]No

If yes, to whom? \_\_\_\_\_ How? [ ]Verbal report [ ]Written report

Please describe the incident(s) in as much detail as possible. *Attach additional sheets if necessary.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were there any witnesses? [ ]Yes [ ]No If yes, who? \_\_\_\_\_

Other information, including previous incidents: \_\_\_\_\_

**CHECK ONE:** [ ] RESPONSE REQUESTED [ ] NO RESPONSE REQUESTED, INFORMATION ONLY

*I certify that all statements made in this complaint are true and correct. Any intentional false statement of fact will subject me to appropriate discipline. I authorize school officials to disclose the information I provide only as necessary in pursuing their investigation and response.*

**Signature of person(s) filing complaint:** *(Note: this form may be submitted anonymously, but formal school response may not be based solely on an anonymous report.)*

X \_\_\_\_\_ X \_\_\_\_\_

School official receiving complaint: \_\_\_\_\_ Date: \_\_\_\_\_